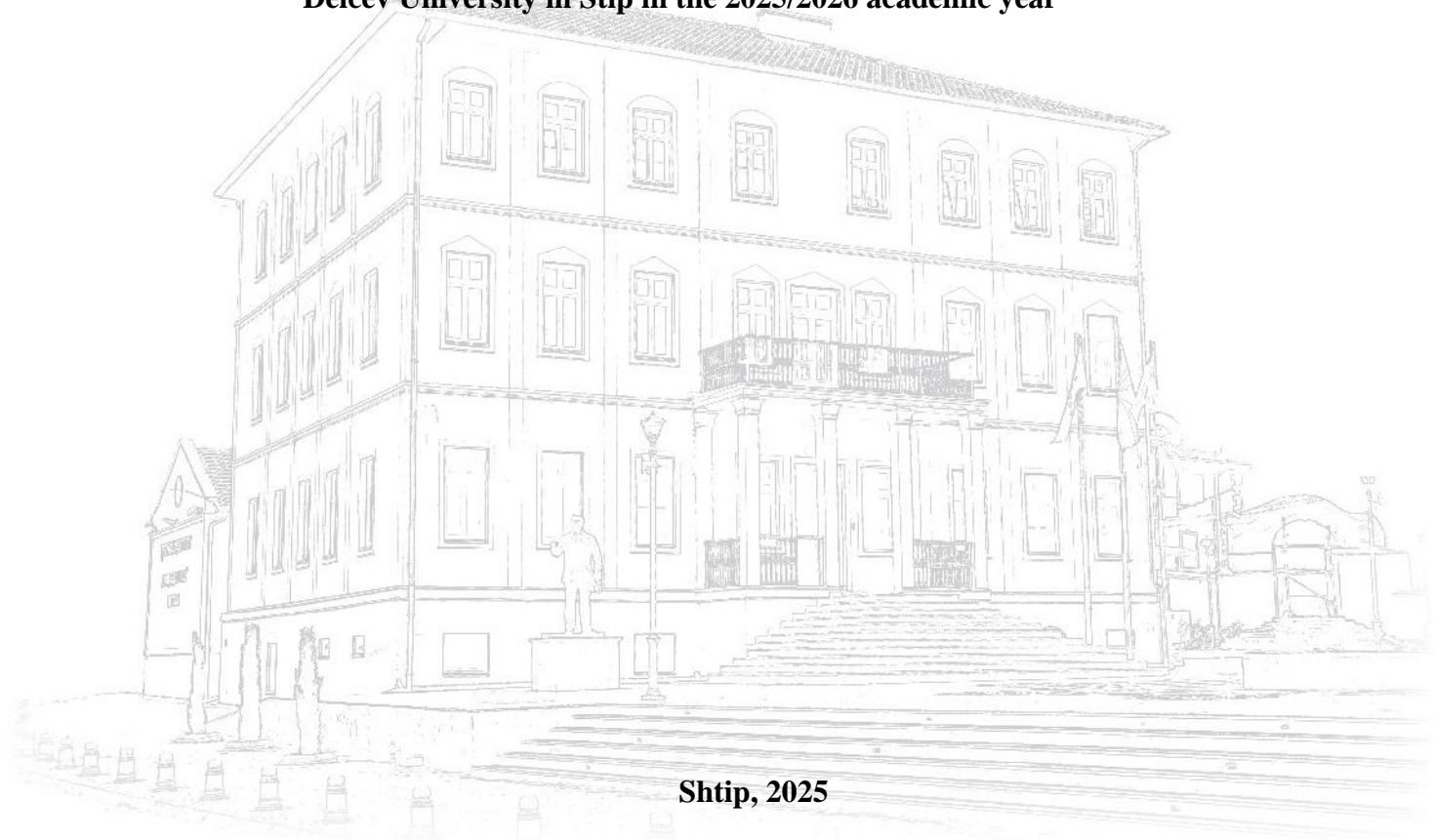


**REPUBLIC OF NORTH MACEDONIA  
UNIVERSITY "GOCE DELCEV" - SHTIP**



**Call for Applications**

**For enrolment of First cycle students in the study programmes at Goce  
Delcev University in Shtip in the 2025/2026 academic year**



**Shtip, 2025**

**Call for Applications for Enrolment of First-Cycle Students in Undergraduate and Professional Studies at the University "Goce Delcev" in Shtip in the 2025/2026 academic year**

**1. NUMBER OF STUDENTS**

The following number of students will be enrolled in the units of the University "Goce Delchev" - Shtip in the first year of the first cycle of university and professional studies, for which a university diploma or professional diploma is obtained, in the academic year 2025/2026

FACULTIES / STUDY PROGRAMS	Number of semesters	Full-time in state-funded quota	Fee amount (EUR - per year)	Full-time with co-financing	Co-financing fee (EUR - per year)	Part-time	Co-financing fee (EUR - per year)	Total number of students
<b>FACULTY OF LAW - SHTIP</b>								
SHTIP								
International Law and International Relations (three-year studies)	6	/	/	40	1000	/	/	40
<b>FACULTY OF ECONOMICS - SHTIP</b>								
SHTIP								
Business Economics (three-year studies)	6	/	/	30	1200	/	/	30
<b>FILM ACADEMY - SHTIP</b>								
SHTIP								
Contemporary Dance Performance (three-year studies)	6	10	200	5	400	/	/	15
<b>MUSIC ACADEMY - SHTIP</b>		118		45		/		163
SHTIP								
Jazz Guitar (English)	8	3	200	1	400	/	/	4
Jazz Trumpet (in English)	8	2	200	1	400	/	/	3
Jazz Saxophone (in English)	8	2	200	1	400	/	/	3
Jazz Percussions (in English)	8	2	200	1	400	/	/	3
Jazz Piano (in English)	8	2	200	1	400	/	/	3
Jazz Bass (in English)	8	2	200	1	400	/	/	3
Jazz Singing (in English)	8	2	200	1	400	/	/	3
<b>COMPUTER SCIENCE FACULTY - SHTIP</b>								
SHTIP								
Computer Engineering and Technologies	8	/	/	170	2000	/	/	170
<b>FACULTY OF MEDICAL SCIENCES - SHTIP</b>								
SHTIP								
General Medicine in English **	12	/	/	60	6000	/	/	60
Pharmacy in English *	10	/	/	40	5000	/	/	40

\* Accreditation of these study programs is in progress.

\*\* Additional criteria for enrolment in the study program are defined in II. Conditions and criteria for enrolment.

#### NOTES:

The University offers undergraduate programs (first-cycle studies) at its various locations outside the main campus. Students enrol at these locations to complete their studies and earn a diploma upon achieving the required 180 credits. In some cases, the University may offer courses for the additional 60 credits needed for the complete undergraduate program at the main campus. This allows students to finish their degree at the headquarters location.

In case less than 20 students enrol in the planned study programs at the units, the University "Goce Delcev" reserves the right to distribute the student to the parent faculty or the student can choose another active study program for which there are available places. An exception are the study programs for which the Competition foresees smaller quotas than 20 students.

If fewer than 20 students sign up for a program offered at one of our branch campuses, the University "Goce Delcev" may place you in the same program at the main faculty (parent faculty). Alternatively, you can choose another active program with available spots.

Note: This exception doesn't apply to programs where the admissions process already has smaller quotas than 20 students.

## 2. ENROLMENT REQUIREMENTS

On the first cycle of studies, part-time students can also enrol, if the character of the study program allows it. The method of selection and ranking of applicants will be performed depending on the type of study programs for which they compete, namely:

- a) On study programs without testing the knowledge and skills of the applicants, where the selection is carried out only according to the success of secondary education for applicants without a state exam, or the success of secondary education and the state exam for applicants who have passed the state exam), which participates with 100%, or on that basis a maximum of 100 points can be obtained
- b) and study programs with testing the knowledge and skills of the applicants), where the selection will be based on the success of secondary education for applicants without a state exam, or the success of secondary education and the state exam for applicants who have passed the state exam) which participates with 40% (40 points) and the success of the test of knowledge and skills of the applicant, which participates with 60% (60 points);

At the bottom of this Call, a list of study programs with testing of the knowledge and skills of the applicants is given (List 1).

The basic criterion for selection and ranking of applicants for enrolment in undergraduate studies is the success achieved in secondary education. Depending on the type of study program, an additional criterion for selection is the testing of the knowledge and skills of the applicants.

The assessment of the success of the applicants is expressed in points. Applicants can earn a maximum of **100 points, or 40 points** for those who have the knowledge and skills test.

#### Additional criteria for the study program in General Medicine

According to decision no. 2002-167/67 of 07.06.2022, the Teaching and Scientific Council of the Faculty of Medical Sciences defines criteria for the enrollment of students in the study program in General Medicine, as follows:

- During the enrollment periods, only documents from candidates who have at least 80 points on all grounds (success of four years of completed secondary education and success in passing the matura exam) shall be accepted;
- The same criteria also apply to foreign students.

Additional criteria for the study programs in General Medicine, Dental Medicine and Pharmacy



• Following a decision by the Rector's Administration of the University "Goce Delchev" - Shtip, following the Request for Determining Criteria and Conditions for Enrolment in the First Cycle of Studies at the Faculty of Medical Sciences, 2003-189/2 of 07.07.2025, the Faculty of Medical Sciences defines criteria for enrolment of candidates who do not have a state matriculation examination for the study program in General Medicine, Dental Medicine and Pharmacy in the Macedonian language in the academic year 2025/26, as follows:

- To conduct an entrance exam in the subjects of Chemistry and Biology (during the enrolment periods);
- When ranking, the points earned from the success in the four-year secondary education (maximum 60 points) and the points earned from the entrance exam in the subjects of chemistry and biology (maximum 40 points) should be taken into account, with 40 questions from both subjects, each question carrying 0.5 points - a total of maximum 40 points.

## **1. Study programs without testing the knowledge and skills of the applicants, where the selection is carried out only according to the success of secondary education**

### **1.3 International high school degree**

#### **1.3.1. Secondary education GPA**

The scoring is done as follows: all grades entered in the certificates of all years are added up, the resulting sum is divided by the number of grades and the average grade obtained in this way is multiplied by 12. On this basis, a maximum of 60 points can be obtained.

$$\text{average grade} \times 12 = \text{maximum 60 points}$$

(Example with an average of 5.00:  $5 \times 12 = 60$  points)

#### **1.3.2. GPA achieved at the international baccalaureate**

Each grade from the six subjects taken at the international baccalaureate is multiplied by a coefficient of 1.2.

The coefficients obtained in this way are added up. On this basis, a maximum of 36 points can be obtained (b).

The grade obtained on the baccalaureate topic is multiplied by a coefficient of 0.8. On this basis, a maximum of 4 points can be obtained (c).

The total score for the international baccalaureate can bring a maximum of 40 points.

$$a1 = 1 \text{ subject} \times 1.2 = \text{maximum 6 points}$$

$$a2 = 2 \text{ subjects} \times 1.2 = \text{maximum 6 points}$$

$$a3 = 3 \text{ subjects} \times 1.2 = \text{maximum 6 points}$$

$$a4 = 4 \text{ subjects} \times 1.2 = \text{maximum 6 points}$$

$$a5 = 5 \text{ subjects} \times 1.2 = \text{maximum 6 points}$$

$$a6 = 6 \text{ subjects} \times 1.2 = \text{maximum 6 points}$$

$$b = \text{sum of } a1 + a2 + \dots + a6 = \text{maximum 36 points}$$

$$c = \text{baccalaureate topic} \times 0.8 = \text{maximum 4 points}$$

$$b+c = \text{maximum 40 points}$$

$$(\text{example with an average of 5.00: } (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 0.8) = 40 \text{ points})$$

## **2. Study programs with testing of candidates' knowledge and skills, where the selection is made according to the success of secondary education (candidates without or with a state graduation - matura exam) and the testing of the candidate's knowledge and skills**

At faculties where the testing of knowledge and skills is done, the points from the success of secondary education with or without a matura exam are obtained according to point 1. The total sum obtained on this basis is multiplied by a coefficient of 0.4. A maximum of 40 points can be obtained on this basis.

The calculation of the points from the testing of candidates' knowledge and skills is done as follows:

In study programs with special specificities, the selection of candidates will be done according to the success of secondary education, which accounts for 40%, and by testing of the candidates' knowledge and skills, which accounts for 60%.

The testing of candidates' knowledge and skills is done with a score from 0 to 60 points. The test is eliminatory in nature. Candidates who do not receive at least 10 points will not be ranked.

Candidates will be ranked by adding up the points received on both grounds.

The test of knowledge and skills will be conducted at the following faculties:

- A. Academy of Music
- B. Academy of Fine Arts
- C. Film Academy
- D. Faculty of Educational Sciences
- E. Faculty of Medical Sciences

The method of testing knowledge and skills is given in the appendix to the Competition - List 1

### 3. SELECTION OF CANDIDATES

For the implementation of the Competition for enrollment, the University "Goce Delchev" - Shtip forms competition committees for each unit. A Committee for checking the knowledge and skills of the candidates is formed at the Academy of Music, Film Academy and the Academy of Fine Arts and Faculty of Medical Sciences. A Committee for checking psychophysical abilities is formed at the Faculty of Educational Sciences.

The implementation of the Competition will be monitored by a University Competition Committee, which ensures consistent compliance with the provisions of the Competition, provides instructions and opinions during its implementation, decides on objections to the preliminary ranking list and makes a decision on admission.

The ranking of the candidates is carried out by the University Competition Committee.

The Competition Committees publish the points from secondary education (average grade point average) and the results of the knowledge and skills test at the Academy of Music, Film Academy and the Academy of Fine Arts on the notice board and on the University website. The candidate has the right to file an objection with the University Competition Commission within 24 hours of the announcement of the results. Otherwise, he/she loses the right to file an objection in the further procedure regarding the announced results.

After the announcement of the preliminary ranking list of candidates for enrollment by the competition commission, the candidate has the right to file an objection within 24 hours. The objection refers only to technical errors and mistakes made in the calculation of points and is sent to the University Competition Commission via a completed form at [prigovori@ugd.edu.mk](mailto:prigovori@ugd.edu.mk). More information can be found on the University website in the admissions section.

The decision of the University Competition Commission is final. Decisions on objections are published on the University notice board.

After the deadlines for submitting objections and resolving them, the University Admissions Committee publishes a decision on the admission of students for each unit of the University separately (final ranking list), on the basis of which students are enrolled.

In study programs in which places remain unfilled after the end of the first enrollment period, enrollment is carried out in the second and third enrollment periods.

If in the first enrollment period, when ranking at the end of the list of admitted candidates, there are several candidates with the same number of points (maximum five candidates), the faculty enrolls all such candidates. If,

however, the number of such candidates is greater than five, preference is given to candidates - winners of awards at state and international competitions in areas important for the relevant study program.

If the same situation is repeated in the second enrollment period, as many candidates as are determined by the Competition are admitted, and preference is given to candidates - winners of awards at state and international competitions in areas important for the relevant study program. The type and appropriateness of the awards are determined by the faculty - the holder of the study program.

#### 4. ENROLLMENT OF STUDENTS WITH CO-FINANCING

The University also enrolls as full-time students of individual study programs candidates who meet the enrollment requirements, but due to limited quotas cannot enroll in the category of students financed by the state.

Students who enroll in this category pay the amount determined in Chapter I of the Competition in denar equivalent, according to the average exchange rate of the National Bank of the Republic of Macedonia. For students who pay a fee for co-financing of studies in the amount of 400 euros, the payment is made in 4 (four) equal installments at the beginning and end of each semester, for each academic year during the entire study. For the rest, the payment is made in two equal installments at the beginning of each semester.

The fee for co-financing of studies for students enrolled in the study program:

- General Medicine in English at the Faculty of Medical Sciences is 6000 euros for one academic year;
- Pharmacy in English at the Faculty of Medical Sciences is 5000 euros per academic year;
- International Law and international relations (three-year studies) at the Faculty of Law is 1000 euros per academic year;
- Computer Engineering and Technologies at the Faculty of Informatics is 2000 euros per academic year;
- Business Economic (three-year studies) at the Faculty of Economics is 1200 euros per academic year.

Additional criteria for the Computer Engineering and Technologies study program

The co-financing fee is paid in two equal installments at the beginning of each semester.

#### Additional criteria and required documents for the study programs in General Medicine and Pharmacy in English

For the study programs General Medicine in English and Pharmacy in English, the following documents are required:

- Application / electronic application for competition for all enrollment deadlines;
- Payment of 100 euros for registration;
- Required documents for enrollment of admitted candidates must be translated into Macedonian and notarized:
  - CV in English and a photograph;
  - Birth certificate;
  - Photocopy of passport / ID card;
  - Certificates and diploma from secondary education;

Candidates who do not submit complete documentation will not be considered for enrollment;

- For the study program in General Medicine in English, an entrance exam will be conducted with physical presence or electronically / online in the subjects Chemistry and Biology within the three enrollment deadlines;
- The test in Chemistry and Biology will consist of 60 questions with offered answers (one correct answer) - one question carries 0.5 points. Maximum 100 points.
  - 30 points from the Chemistry test and 30 points from the Biology test, a total of 60 points;
  - from the achieved success in secondary education 40 points;



- candidates will be ranked by success.
- For the study program in Pharmacy in English, there is NO entrance exam – candidates will be ranked by success;
- Enrollment of admitted candidates in the period from September 15th to 30th.

The list of admitted candidates in this category is determined by the University Competition Committee based on the ranking list.

Students with co-financing upon enrollment conclude an agreement with the faculty on mutual rights and obligations in the implementation of the teaching-educational process.

## 5. DEADLINES FOR APPLICATION, VERIFICATION OF KNOWLEDGE AND SKILLS\* AND ENROLMENT

DEADLINES FOR THE CALL FOR ENROLLMENT OF STUDENTS 2025/2026	I ENROLLMENT PERIOD	II ENROLLMENT PERIOD	III ENROLLMENT PERIOD
Application	August 20, 21, 22	September 4 and 5	September 17 and 18
Publication of preliminary results	August 25	September 9	September 19
Objections to preliminary results	August 26	September 10	September 22
Announcement of the decision on the admission of applicants	August 28	September 12	September 24
Enrollment of admitted applicants	September 1, 2, 3	September 15 and 16	September 25 and 26

\* The verification of knowledge and skills will be carried out in organization of the faculties defined in List 1, in contact with the applicants.

## 6. APPLICATION AND ENROLLMENT DOCUMENTS

Application and enrollment at the University will be organized online.

Candidates submit/create an electronic application with personal data and secondary education data at <https://eupisi.ugd.edu.mk/>. Within the electronic application, they also pay (electronically) the application fees:

### REQUIRED DOCUMENTS FOR CITIZENS OF NORTH MACEDONIA

- For study programs in Macedonian language where knowledge and skills are NOT tested:
  - 300 denars to the University's bank account (revenue code 723019 in the electronic payment when creating an electronic application), and
  - 50.00 denars administrative fee (revenue code TM in the electronic payment when creating an electronic application)
- For study programs in Macedonian language where knowledge and skills are tested:
  - 500 denars to the University's bank account (revenue code 723019 in the electronic payment when creating an electronic application), and

- 50.00 denars administrative fee (revenue code TM in the electronic payment when creating an electronic application)

• In case of payment through PP institutions (banks, post offices), the aforementioned payments are attached together with Other documents:

- Bank account of "Goce Delchev" University - Shtip 100000000063095
- User account 1600160330-788-18
- Income code 723019
- Program 44
- Form PP-50

Required documents are:

- Application for enrollment generated from the enrollment application,
- Certificates of 4 years of secondary education + diploma (state matriculation, international matriculation, without matriculation),
  - Original documents are submitted (not copied documents certified by a notary)
  - Certificates and diplomas acquired abroad must be authenticated.
- Birth certificate (not older than 6 months);
- Proof of citizenship of the Republic of Macedonia (certificate or decision, not older than 6 months).
- Persons with special rights to submit additional documents according to the competition (IV- 10)

Interested candidates, after submitting/creating an electronic application, must submit the documents to all study centers, i.e. in Shtip, Strumica, Skopje, Kavadarci and Gevgelija according to the defined terms and locations on the website of the University of Goce Delchev - Shtip.

Admitted candidates who have final decisions for admission at: <https://upisi.ugd.edu.mk>, are enrolled electronically, through the application and enrollment module: <https://eupisi.ugd.edu.mk>.

Detailed information is provided on the website of the University of Goce Delchev - Shtip.

Students with Macedonian citizenship can enroll in study programs in English according to the defined criteria for the study program.

### **REQUIRED DOCUMENTS FOR FOREIGN CITIZENS**

Candidates submit/create an electronic application with personal data and secondary education data at <https://eupisi.ugd.edu.mk>. Within the electronic application, they also pay (electronically) the application fees:

Study programs in Macedonian language

- Electronic application <https://eupisi.ugd.edu.mk>.
- For study programs in Macedonian language where knowledge and skills are NOT tested:
  - 300 denars to the University's bank account (revenue code 723019 in the electronic payment when creating an electronic application), and
  - 50.00 denars administrative fee (revenue code TM in the electronic payment when creating an electronic application)
- For study programs in Macedonian language where knowledge and skills are tested:
  - 500 denars to the University's bank account (revenue code 723019 in the electronic payment when creating an electronic application), and
  - 50.00 denars administrative fee (revenue code TM in the electronic payment when creating an electronic application)

• In case of payment through PP institutions (banks, post offices), the aforementioned payments are attached together with the other documents:

- Bank account of the University "Goce Delchev" - Shtip 1000000000063095
- User account 1600160330-788-18



- Revenue code 723019
- Program 44
- Form PP-50

- Decision on nostrification of the diploma for completed secondary education issued by the Ministry of Education and Science of the Republic of North Macedonia (Original document);

- Diploma for completed secondary education (apostille stamp on the diploma for the signatory countries of the Hague Convention, and for the rest, the stamp of the Ministry of Foreign Affairs of the country where the diploma was issued), (Original document and original translation into Macedonian by an authorized court translator);

- Certificates for each completed year (Transcript), (Original document and original translation into Macedonian by an authorized court translator for each year);

- Birth certificate (Original document and original translation into Macedonian by an authorized court translator);

- Citizenship; original and certified translation (Original document and original translation into Macedonian by a certified court translator);

- Copy of the first page of the passport;

- Certificates of proficiency in Macedonian for A1 and A2 levels/certificate of proficiency in Macedonian for students from Serbia, Bulgaria, Montenegro, Bosnia and Herzegovina, Croatia and Slovenia (Original document).

## STUDY PROGRAMS IN ENGLISH

- Online application at <https://eupisi.ugd.edu.mk>.

- For study programs in English, where knowledge and skills are NOT tested:

- 50 euros in denar equivalent to the University's bank account (revenue code 723019 in the electronic payment when creating an electronic application)

- For study programs in English, where knowledge and skills ARE tested:

- 100 euros in denar equivalent to the University's bank account (revenue code 723019 in the electronic payment when creating an electronic application)

- In case of payment through PP institutions (banks, post offices), the aforementioned payments are attached together with the other documents:

For study programs in English:

- Bank account of the University "Goce Delchev" - Shkup 100000000063095

- User account 1600160330-788-18

- Revenue code 723019

- Program 44

- Form PP-50

- Decision on the nostrification of the diploma for completed secondary education issued by the Ministry of Education and Science of the Republic of North Macedonia (Original document);

- Diploma for completed secondary education (apostille stamp on the diploma for the signatory countries of the Hague Convention, and for the rest, the stamp of the Ministry of Foreign Affairs of the country where the diploma was issued) (Original document and original translation into Macedonian by an authorized court translator);

- Certificates for each completed year (Transcript) (Original document and original translation into Macedonian by an authorized court translator for each year);

- Birth certificate (Original document and original translation into Macedonian by an authorized court translator);

- Citizenship; original and certified translation (Original document and original translation into Macedonian by an authorized court translator);

- Copy of the first page of the passport;

- Certificate of English language proficiency – this is not required if the candidate has studied English for 4 years during high school.

Foreign students submit the documents in person at the Student Service for International Students, Blvd. "Krste Misirkov" No. 10-A P.O. Box 201, Shtip (Faculty of Law Building).

## 7. TRANSFER FROM ANOTHER UNIVERSITY AND CHANGE OF STATUS

A student enrolled in one study program of one of the study programs of the University as a full-time student may change his/her status during the course of his/her studies, as follows:

- Full-time student in a state quota in co-financing or part-time studies or to another study program with the same status
- Transfer from co-financing or part-time studies to a state quota is not allowed.

For transfer from another university to Goce Delchev University, it is necessary to submit a Request from the student, with proof of payment of the administrative fee and payment for the purpose of remittance transfer to another university to the UGD or direct payment in the electronic system, and submission of a Certificate of Passed Exams. This also applies to transfer to study programs in English.

The transfer can be made at the following link: <https://eupisi.ugd.edu.mk>.



### **List 1: Study programs for which knowledge and skills are tested**

#### **Academy of Music**

Department for Graduate Music Theorist and Music Pedagogue  
Department for Graduate Ethnochoreologist  
Department for Graduate Musician Performer  
Department for Graduate Jazz Musician

#### **Academy of Fine Arts**

Classical Painting  
Sculpture

#### **Film Academy**

Contemporary Dance  
Contemporary Dance (in English)

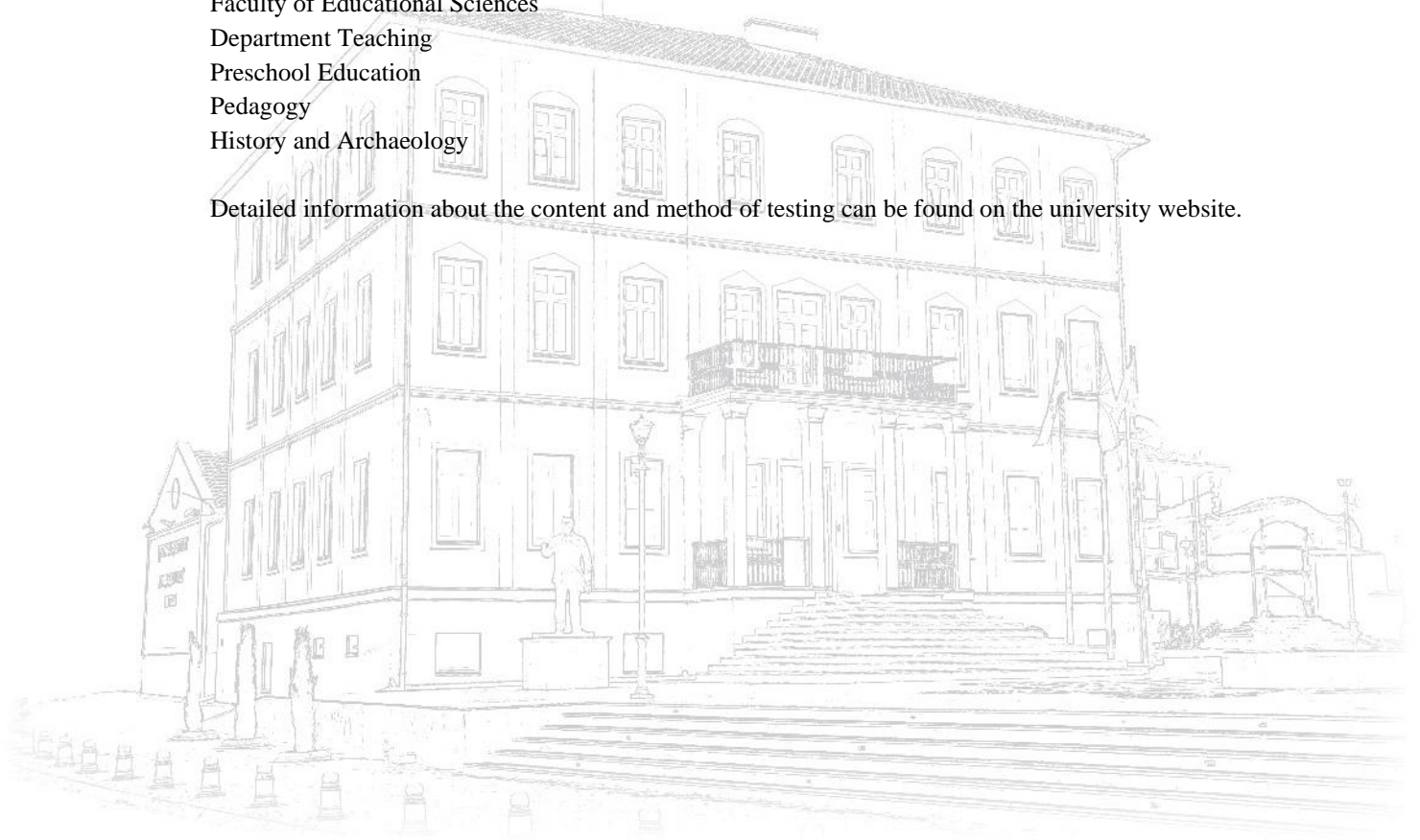
#### **Faculty of Medical Sciences**

General Medicine

#### **Study programs for which psychophysical abilities are tested**

Faculty of Educational Sciences  
Department Teaching  
Preschool Education  
Pedagogy  
History and Archaeology

Detailed information about the content and method of testing can be found on the university website.



THE CALL FOR APPLICATIONS IS PUBLISHED ON THE WEBSITE

[www.ugd.edu.mk](http://www.ugd.edu.mk)